

Town of Wareham
Community and Economic Development Authority

Board Meeting
4:30 PM, January 9, 2012
Room 225, Multi-Service Center Building

Present: Jean Connaughton, Sandra Besse, Robert Fitchenmayer, Jennifer Petersen, Rudi Santos, David Smith

Not Present: Jo Jeffries

Also Present: Peter Sanborn, Acting CEDA Director

Chairman Connaughton called the meeting to order at 4:30 PM. She noted those present and those not present. (Ms. Petersen arrived at approximately 4:55 PM.)

Approval of Minutes: Minutes for the following meeting were approved as presented:

October 3, 2011: Moved: S. Besse; Second: R Santos. **APPROVED:** 4-1-0
November 2, 2011: Moved: S. Besse; Second: D. Smith. **APPROVED:** 4-1-0
November 2, 2011 (Executive Session): Moved: S. Besse; Second: D. Smith.
APPROVED: 4-1-0

Appointment of Tremont Nail Committee: Chairman Connaughton stated that there is an opening for a representative from CEDA to serve on the Tremont Nail Committee. She recommended that Jennifer Petersen be CEDA's liaison. Moved: R Santos; Second: S Besse; **APPROVED:** 6-0-0

Acting Director Sanborn stated that the Program Income funding for the half-time Code Enforcement Inspector in the Board of Health (BoH) is nearly depleted. There was the intent to include direct grant funding in the FY 2012 grant for the position but the budget was too tight and this wasn't possible. The current funding will be exhausted at the end of January. BOH Director Ethier and the Town Administrator hope that CEDA can continue funding the position. There was discussion about the activities and benefits of this position. Mr. Sanborn mentioned that the Town now has a "Dirty Dozen" list of the worst properties in town. Chairman Connaughton said that the position is no doubt beneficial but that CEDA has the lowest amount of Program Income that it's ever had. There was additional discussion. Mr. Sanborn suggested that the Board consider continued funding for the position through the end of March 2012. He said that this could be accomplished without depleting additional Program income by reducing funds allocated to other slow-spending activities. The Board said that it wants a quarterly report from the BoH. CEDA will request that Mr. Ethier and Mr. Viveiros attend the CEDA meeting either in February or March.

MOTION to apply surplus from FY10 Out-of-Town Medical transportation funding to continue the Code Enforcement through March 31, 2012: Moved: S. Besse; Second: R. Santos. **APPROVED:** 6-0-0

Mr. Sanborn presented that proposed budget for 2012 for the I-195 Visitors Center. The budget was prepared by Bruce Hutchins and reviewed by Mr. Sanborn. Sanborn reviewed the Income and Expense projections, the comparisons of actual/budgeted for prior recent years and areas where there were significant changes between 2011 and 2012.

MOTION to approve 2012 budget as presented: Moved: S. Besse; Second: D. Smith. **APPROVED:** 4-1-1

Updates/Director's Report:

Mr. Sanborn provided an update on the CEDA office activities. He wanted to apprise the board of a difficult housing rehabilitation program case that CEDA has been dealing. The homeowners are unhappy with the work and CEDA has been working hard to satisfy them. The original contractor was terminated for poor performance and a more reliable contractor was brought in to complete the work. Problems have been ongoing for more than a year. No board action is needed presently; Mr. Sanborn just wanted the Board to be aware of the situation.

Chairman Connaughton said that there will be a joint CEDA/Economic Development Advisory Committee meeting on January 23 at 5:00 PM

Next Meeting: February 6, 2012, 4:30 PM. Chairman Connaughton stated that it may be necessary to hold a special meeting prior to this meeting if the situation with Bay Pointe is finalized and the board needs to act on leasehold matters.

Moved and Unanimously Approved to Adjourn Meeting. Meeting Adjourned: 5:48 PM

